



Shri Guru Gobind Singhji
Institute Of Engineering and Technology, Nanded

(Govt. Aided Autonomous Institute) Vishnupuri, Nanded-431606, MH.

DTE Code: 2020

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No. SGGSIE&T/EST/2025/ *509*

Date: 01/07/2025

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To,
Sainath B. Dhage,
Nanded.

Subject: Engagement Order as a Site Engineer on a contractual basis for 11 months.

Reference: Walk-in-Interview conducted on 24th June 2025

Dear Sir,

I am pleased to appoint you as a Site Engineer on a contractual basis in our institute with a fixed salary of Rs 40,000/- per month for 11 months under the terms and conditions appended below. You are hereby informed to join your duties on or before 07th July 2025.

Terms and conditions:

- 1) You will be paid a consolidated honorarium of ₹40,000/- per month for full-time engagement.
- 2) The post is purely temporary and contractual in nature, initially for a period of **11 months only (one term)**.
- 3) Duties assigned by the competent authority of the institute shall be mandatory and binding.
- 4) Plan and manage daily work schedules for infrastructure development and maintenance.
- 5) Review and interpret architectural, structural, electrical, plumbing, tiling, and other technical drawings.
- 6) Coordinate with contractors, architects, engineers, suppliers, and government authorities for smooth execution of work.
- 7) Ensure quality control of construction and maintenance activities as per contract terms.
- 8) Conduct rate analysis and prepare cost estimates for new projects and repair works.
- 9) Take accurate measurements and process contractor bills based on actual work completion.
- 10) Supervise the execution of work as per BOQ specifications and approved designs.
- 11) Manage procurement of materials, inventory, and coordinate with suppliers.
- 12) Coordinate with agencies for construction equipment and machinery.
- 13) Plan and ensure timely completion of projects within the stipulated contract timeframe.
- 14) Schedule and manage labour, maintain attendance records, and ensure timely payment of wages.
- 15) Oversee regular maintenance and upkeep of the institute's civil infrastructure.
- 16) You must be available to attend to any technical or emergency issues at the site, including during holidays or weekends if required.
- 17) This engagement does not have the approval of the Government of Maharashtra/DTE/University. As this is a purely temporary appointment, you will not be



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- eligible for benefits under the Maharashtra Civil Services Rules including pension, leave benefits, insurance schemes, provident fund, or any other related service benefits.
- 18) You shall not be entitled to any benefits applicable to permanent/regular employees. You will be required to submit an undertaking and affidavit on ₹100/- stamp paper, duly notarized at the time of joining, confirming that you will not claim permanency or regularization of this post in the future.
 - 19) The remuneration mentioned is consolidated and does not include any allowances such as Dearness Allowance, House Rent Allowance, or any other perks.
 - 20) If any information/documents submitted by you are found to be false or if you violate the conditions/undertakings given, your engagement will be terminated with immediate effect and you may be liable for civil/criminal proceedings as applicable.
 - 21) The honorarium for the final month will be released only upon submission of a "**No Dues Certificate**" to the Registrar of the Institute.
 - 22) You may resign from this position by giving one month's prior written notice or by paying one month's honorarium in lieu of notice.
 - 23) In case of misconduct, negligence, or malpractice during service, your engagement will be terminated immediately, and you will not be eligible for future re-appointment.

Director

DIRECTOR

Shri Guru Gobind Singhji
Institute of Engineering & Technology
Vishnupuri, Nanded.

Copy to:

1. Site Section
2. Accounts section.
3. Establishment Section.